

Clergy/Diaconal Request for Excused Absence

Central Texas Annual Conference

2016 Book of Discipline ¶ 602.8 "It is the duty of every member and all probationers and local pastors of the Annual Conference to attend its sessions and furnish such reports in such form as the Discipline may require. Any such person unable to attend shall report by letter to the conference secretary, setting forth the reason for the absence. Should any ordained minister in active service be absent from the session of the Annual Conference without a satisfactory reason for the absence, the matter shall be referred by the conference secretary to the Board of Ordained Ministry."

1992 Book of Discipline ¶ 309.1 "...The diaconal minister shall attend the sessions of the Annual Conference. Any diaconal minister unable to attend shall report by letter to the bishop setting forth the reason for the absence."

Name _____ Conference Relationship _____

Current Email Address _____

Current District _____ Current Appointment _____

I will be absent: _____ Entire Annual conference *or* Day(s) _____ Date _____ Time _____

Place and telephone number where I may be reached during times of absence:

(Telephone)

(Place)

Reason for absence: _____

Date _____ Signature _____

**Mail to: Clifton Howard Conference Secretary,
3200 E. Rosedale St, Fort Worth, TX 76105
or sign, scan and email to cliftonhoward@ctcumc.org**

FOR CONFERENCE SECRETARY'S USE ONLY

Date Received _____ Time _____

Presiding Bishop's Signature _____

Conference Secretary's Signature _____

_____ Satisfactory _____ Referred to the Board of Ordained Ministry ¶ 602.8